

MONTGOMERY COLLEGE
Transportation-Parking Fee Committee

December 8, 2004

MEMORANDUM

To: ✓ Mr. William E. Campbell
Executive Vice President, Administrative & Fiscal Services

Dr. Mary Kay Shartle-Galotto
Executive Vice President, Academic & Student Services

From: Karen A. Roseberry *Karen A. Roseberry*
Facilitator, Transportation Parking Committee

Subject: Transportation Parking Fee Committee Recommendation

The Transportation-Parking Fee Committee was given the charge by you, the Executive Vice Presidents, to provide the College with a recommendation for a transportation/parking fee structure that would help the College address the need for more parking. The Transportation Parking Fee Committee has carefully considered the issues related to the parking problem. We have developed a recommendation for a parking fee that we think is fair and equitable and begins to address the College's needs. As a committee, we are forwarding this recommendation to you with the understanding that it has not been supported by all the groups that we represent.

Recommendations

1. That full-time faculty/staff/administrators are willing to pay for parking equal to a full-time (12 credits) student, i.e. \$24 a semester or \$48 a full year for the first year; \$48 a semester or \$96 a full year thereafter. A full year includes the summer, i.e. no additional fee for the summer.
 - a. Employees less than full time would pay half the full-time rate.
 - b. Adjunct faculty would pay equal to a student who is enrolled in the same number of credits they are teaching.
 - c. Faculty/staff/administrators who work in off-campus sites where only public parking is available would only be required to pay the parking fee if they park on campus, i.e. parking other-than public lots.

MONTGOMERY COLLEGE
Transportation-Parking Fee Committee

December 2, 2004

MEMORANDUM

To: Mr. William E. Campbell
Executive Vice President, Administrative & Fiscal Services

Dr. Mary Kay Sharda-Dalton
Executive Vice President, Academic & Student Services

From: Karen A. Kosoboff
Facilities, Transportation Parking Committee

Subject: Transportation Parking Fee Committee Recommendation

The Transportation-Parking Fee Committee was given the charge by you, the Executive Vice President, to provide the College with a recommendation for a transportation parking fee structure that would help the College address the need for more parking. The Transportation Parking Fee Committee has carefully considered the issues related to the parking problem. We have developed a recommendation for a parking fee that we think is fair and equitable and begins to address the College's needs. As a committee, we are forwarding this recommendation to you with the understanding that it has not been supported by all the groups that we represent.

Recommendations

1. That full-time faculty/staff/administrators are willing to pay for parking equal to a full-time (11 credits) student, i.e. \$22 a semester or \$48 a full year for the first year, \$48 a semester or \$96 a full year thereafter. A full year includes the summer term, an additional fee for the summer.
 - a. Employees less than full time would pay half the full-time rate.
 - b. Adjunct faculty would pay equal to a student who is enrolled in the same number of credits they are teaching.
 - c. Faculty/staff/administrators who work in off-campus sites where only public parking is available would only be required to pay the parking fee if they park on campus, but not when other than public lots.

- d. Faculty/staff/administrators who are also students should be exempt from the student transportation fee.
 - e. The fee should be paid by payroll deduction to minimize the burden on facilities and allow for the application of tax exempt status.
2. That ride-on bus service not be included for staff and faculty. This should lessen the cost to the College an estimated 5-6%. The committee further recommends that the College conduct a cost-benefit analysis of student use of ride-on services.
 3. That there be a critical examination of the number of designated parking spaces (with the goal of the fewest designated spaces possible) with a surcharge for designated spaces except for The College President, the Executive Vice Presidents, and Campus Vice President/Provosts.
 4. That there be no reimbursement into base salaries with the introduction of parking fees
 5. That fines collected from parking tickets should go to the transportation fund.
 6. That the amount that the parking fee can be raised after the second year is either the same dollar amount it is raised for students, or no more than \$4 a year increase, until such time that this is re-evaluated by an advisory committee who represents the different interest groups of the College.
 7. That we maintain the current level of enforcement, with the change that employee violators can be confidentially reported to Campus Security and will be dealt with accordingly. The committee considered the need for additional enforcement and has decided that the cost of more extensive enforcement is prohibitive at this time.

The Transportation-Parking Fee Committee has given this issue considerable attention and has been attentive to the needs of the College as well as the interest groups that we represent.

KAR:slg

cc: Members Transportation Parking Committee

Sharon Kaufman, Staff Senate

Sharon Chaney, Staff Senate

DJ McCullough, AAUP

Harry Zarin, AAUP

Vincent P. Clincy, AAUP

Michael Watson, AFSCME

Shannye Carroll, AFSCME

David Capp, Administration

Stephen Cain, Administration

Marshall Moore, Finance (guest)

- d. Faculty/staff administrators who are also students should be exempt from the student transportation fee.
- e. The fee should be paid by payroll deduction to minimize the burden on students and allow for the application of tax exempt status.
- 2. That ride-on bus services not be included for staff and faculty. This should be an out-of-pocket expense for the College. The committee further recommends that the College conduct a cost-benefit analysis of student use of ride-on services.
- 3. That there be a critical examination of the number of designated parking spaces (with the goal of the fewest designated spaces possible) with a survey of the designated spaces except for the College President, the Executive Vice President, and Campus Vice Presidents.
- 4. That there be no reimbursement into base salary with the introduction of parking fees.
- 5. That fees collected from parking tickets should go to the transportation fund.
- 6. That the amount that the parking fee can be raised after the second year is either the same dollar amount it is raised for students or no more than \$4 a year increase with a stipulation that this is re-evaluated by an advisory committee who represents the different student groups of the College.
- 7. That we maintain the current level of enforcement with the change that employee violators are confidentially reported to Campus Security and will be dealt with accordingly. The committee considered the need for additional enforcement and has decided that the cost of more extensive enforcement is prohibitive at this time.

The Transportation Planning Fee Committee has given this issue considerable attention and has been attentive to the needs of the College as well as the student groups that we represent.

Respectfully,

- cc: Transportation Planning Committee
- Sharon Johnson, Staff Services
- Simon Chaney, Staff Services
- DI McCallough, AAUP
- Larry Sain, AAUP
- Vincent B. Chioy, AAUP
- Michael Watson, ASACME
- Shirley Carroll, ASACME
- David Capp, Administration
- Stephen Carr, Administration
- Marshall Moore, Finance (Guest)